

Programming Instructor

The Stride Center (<u>www.stridecenter.org</u>) is a nonprofit job training organization specializing in empowering adults from low income communities to become economically self sufficient through careers in the IT (ICT) technology field.

The Stride Center training department vision is offer hope for a brighter future by providing quality technical education and work force relevant life & professional skills in a structured environment that will ensure success for every student in our program.

We are a fast-paced, team-oriented organization that is expanding. We are ambitious in our pursuits, passionate about our mission and creative in our execution. We encourage professional development by exposing team members to all aspects of the organization. We offer competitive compensation, generous benefits, and opportunities for professional growth.

Job Description: HTML Web-Site Development Instructor

Start Date: July 13, 2015 **Reports To**: Training Manager

Employment Classification Type: Part-time temporary employee

Compensation: DOE

Essential Functions/Duties include but are not limited to:

- Lecture topics of Web development technologies
- Conduct labs in the areas of Web development technologies
- Deliver lectures and labs in the topic of career navigation
- Manage classroom environment to ensure utmost professionalism
- Ensure successful cohort certification rates
- Ensure successful cohort retention rates
- Track student attendance and grades
- Provide students with reference material
- Enforce school policies and standards
- Develop Moodle content to meet student learning objectives
- Work in conjunction with other departments to achieve overlapping goals
- Communicate effectively with direct supervisor
- Document classroom activities per policy and report to management as required

- Prepare weekly lesson plans
- Prepare student evaluations as required
- Attend monthly Instructor meetings in the company's headquarters in Oakland
- Provide Training Manager with a weekly report

Requirements:

- Minimum of AS in the area of Information Technology, Computer science or Instructional Technology
- Minimum 6 years of industry experience
- Industry certifications where applicable
- Classroom experience as Instructor
- Advance knowledge of HMTL, CSS, Java and ¡Query
- Knowledge of implementation and Configuration of WordPress Dashboard
- Proficiency with Microsoft Office Suite
- Strong critical thinking and analytical skills
- Strong organizational skills
- Strong interpersonal verbal and written communication skills
- Strong conflict resolution skills
- Effective time management skills
- Trustworthy and reliable
- Proven record of success
- Professional appearance, attitudes, and behaviors
- Ability to work with intricate policies and confidential information
- Ability to operate effectively with sudden shifts in priority

Preferred Skills:

- Industry certifications preferred
- Instructional classroom experience
- Established track record working in a fast pace environment

Benefits include:

- Bank Holidays
- Professional development and growth opportunities

Compensation: DOE **Application Process**:

• Provide resume, cover letter and link to portfolio

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Email all submissions to: robert@stridecenter.org

Subject: "Web Design & Developer Specialist Course" in all communications.

www.stridecenter.org